



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director
ROBIN KAY, Ph.D.
Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

January 10, 2014

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director *[Signature]*

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO A SOLE SOURCE CONTRACT WITH PREVENTION SCIENCE CONSULTING, LLC**

This memorandum is to comply with the Board Policy Manual, Section 5.100, Sole Source Contract, by notifying the Board of our need to initiate a Sole Source Contract. It is the Los Angeles County Department of Mental Health's (DMH) intent to enter into new sole source contract negotiations with Prevention Science Consulting, LLC (PSC), located at 37 Penny Lane, Woodbridge, Connecticut 06525.

PSC is the sole entity in the United States that offers training related to the Center for the Assessment and Prevention of Prodromal States (CAPPS) program. The CAPPS program, developed by PSC, is one of the Community-Defined Evidence (CDE) practice in the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan that DMH is implementing. There are no other organizations or individuals that the developer has authorized to conduct the CAPPS training in the United States. PSC will provide training, consultation, and technical assistance in support of implementing the CAPPS Demonstration Pilot.

With the use of the CAPPS treatment model, DMH is planning to provide training, consultation, and technical assistance for this practice in order to implement the CAPPS Demonstration Pilot as quickly as possible so that there is seamless delivery of services to its consumers, clients, and family members. The CAPPS program is designed to provide prevention strategies aimed at the early identification of individuals at risk for psychosis and to provide preventive intervention services targeting both conversion to psychosis and the functional disability in transition age youth, ages 16 – 25, who are experiencing prodromal symptoms of their first-break psychosis.

The consultation and training services under the proposed CAPPS Sole Source Contract with DMH will be funded with \$233,365 in MHSA PEI funding. The term of the Sole Source Contract is for Fiscal Year (FY) 2013-14 through FY 2014-15 with an option for two one-year extensions which is fully funded with MHSA PEI funding.

Each Supervisor
January 10, 2014
Page 2

Unless otherwise instructed by a Board office within two weeks, DMH will proceed with negotiating the Sole Source Contract. DMH will work closely with both County Counsel and the Chief Executive Office in preparing a new agreement with PSC.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:TB:SF:RK:jn

c: Health Deputies
Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel
Robin Kay, Ph.D.
Dennis Murata, M.S.W.
Lillian Bando, JD, M.S.W.
Richard Kushi